

Apply for an Organisational Blue Badge

Use this form to apply for Blue Badge(s) on behalf of an organisation.

Department for Transport (DfT) legislation defines an 'organisation' as meaning an organisation concerned with the care of disabled persons to which a disabled person's badge may be issued.

To qualify, an organisation must care for and transport disabled people who would themselves meet one or more of the eligibility criteria for an individual Blue Badge; and have a clear need for an organisational badge rather than using the individual Blue Badges of people it is transporting.

Organisations can apply for a maximum of 3 Blue Badges. Each Blue Badge costs £10. Payment will only be requested if the application is successful.

You will need to provide a copy of the vehicle registration certificate (V5) or lease agreement for each vehicle listed on the application form, showing that these vehicles are registered or leased to the organisation. You will also need to provide documentation which proves the address of your organisation.

Your application cannot be processed until it is complete. The local authority may also refuse to issue a Blue Badge if you do not provide adequate evidence that the organisation meets the eligibility criteria.

You should hear from us within 6 weeks of us receiving your application. If you do not hear from us within this timescale, please contact us.

Does your organisation care for people who need a Blue Badge?

Yes

No

Does your organisation transport the people you care for?

Yes

No

Does your organisation already have a Blue Badge?

Yes

No

Enter the badge number[s] (first 6 digits):

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Essex County Council

Section 1 – Contact Details

Organisation Name:

Charity Number (if applicable):

Postal Address (This is where the badge will be issued to):

Postcode:

Who should we contact about this application?

(Please confirm the name of the main contact):

Email Address:

Main Phone Number:

Alternative Phone Number (optional):

This will be used to provide updates about the application.

Section 2 - Organisation Details

Please give details of the types of disabilities and health conditions of the service users you care for and transport:

e.g. physical disabilities or non-visible (hidden) disabilities.

Please describe the nature of the care you provide for your service users:

e.g. residential home, day centre, school.

Does a family member or personal carer stay with the service user whilst they are in your care?

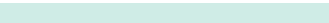
How many service users does your organisation care for?

How many of your service users would qualify for a Blue Badge in their own right?

How many of your service users already hold their own individual Blue Badge?

How many organisational Blue Badges are you applying for? (Maximum of 3 badges per organisation)

Please confirm why you require an organisational Blue Badge, rather than using the individual Blue Badges of your service users:



DfT legislation allows for people who are unable to walk; experience very considerable difficulty whilst walking, which may include very considerable psychological distress; or are at risk of serious harm when walking; or pose, when walking, a risk of serious harm to any other person.

Section 3 - Vehicle Details

Registration Number

Vehicle Make & Model

Who are the vehicles owned by?

Are the vehicles registered to an individual, the organisation, or a vehicle hire company?

Will the vehicles be used solely for the purpose of carrying disabled people?

Yes

No

Are the vehicles licensed under the Disabled Passenger Vehicle (DPV) taxation class?

Yes

No

Have the vehicles been modified or adapted in any way?

Yes

No

Please describe any vehicle adaptations (if applicable):

*e.g. Tail lifts, hoists,
wheelchair spaces*

How often are the vehicles used to transport disabled people?

e.g. Daily/weekly

Please describe the types of journeys the vehicles are used for:

*List any destinations
or activities, such as
transport to hospital,
or for days out*

Section 4 – Supporting Documents

Your application will need to be supported by the following documents:

A copy of the complete vehicle registration certificate (V5C) for each vehicle listed.

Where vehicles are registered to a lease hire firm, a copy of the lease agreement for each vehicle will also be required.

Proof of address for your organisation (e.g. a current year business rates/council tax statement, a utility bill issued within the last 3 months, or a TV licence issued within the last 12 months). Please note this must be for the address listed on this form, rather than the head office of the organisation.

Completed forms and supporting evidence should be returned to **ECC Blue Badge, PO Box 13626, Colchester, CO1 9AE**

Please note we are unable to process an application until all required supporting information has been provided

Section 5 - Declarations

By submitting this application, you agree that:

You are authorised to complete this application on behalf of your organisation.

The details you have provided are complete and accurate. You will tell Essex County Council about any changes that will affect your organisations Blue Badge entitlement.

Essex County Council can check any information they already have about you so that they can process your application.

Read the declaration carefully and only sign it once you are clear

I agree to this declaration

Signature:

Date of Signature:

To find out how we use your personal data, please visit www.essex.gov.uk/privacy