# Essex Register Office “You Plus Two” marriage ceremony planner

## Couple’s contact details

**Partner 1’s full name:** Partner 1’s full name

**Partner 2’s full name:** Partner 2’s full name

**Couple’s telephone number:** Couple’s telephone number

**Couple’s email address:** Couple’s email address

## Ceremony details

**Ceremony venue:** **Essex Register Office, Market Road, Chelmsford**

**Ceremony day of the week:** Choose a day of the week

**Ceremony date:** Ceremony day of monthCeremony month Ceremony year

**Ceremony time:** Ceremony time Ceremony time am or pm

## Witnesses

The Essex Register Office welcomes the couple plus two witnesses. Your witnesses are required by law to attend the whole ceremony.

**We cannot accommodate any additional guests of any age.**

Witnesses must be able to speak and understand English and we recommend they are over 16 years old.

**Witness 1’s full name:** Witness 1 full name

**Witness 2’s full name:** Witness 2 full name

## Additional requirements

Please tell us about any additional requirements, for example if either partner will be using an interpreter or if any member of your party requires wheelchair access:Additional requirements, such as wheelchair access

Certificates

**You will not receive your certificates on the day of your ceremony.**

**Certificates will be posted 2*nd* class to you within 21 working days of the ceremony taking place. Please can we ask that you do not chase your certificates, unless it is over 25 working days since your ceremony, as this may cause further delays.**

## Your choice of ceremony words

## A) Declaratory words

### You **must** choose one of these options **by law** to make sure your marriage is legal. They cannot be changed or left out.

**A1.** I do solemnly declare that I know not of any lawful impediment why I (Partner’s name) may not be joined in matrimony to (Partner’s name).

**A2.** I declare that I know of no legal reason why I (Partner’s name) may not be joined in marriage to (Partner’s name).

**A3.** If you are free to marry, please answer “I am” to the following question: Are you (Partner’s name) free lawfully to marry (Partner’s name)?

**Choose declaratory words:** Choose declaratory words

## B) Contracting words

### You **must** choose one of these options **by law** to make sure your marriage is legal. They cannot be changed or left out.

**B1.** I call upon these persons here present to witness that I (Partner’s name) do take thee (Partner’s name) to be my lawful wedded wife / husband.

**B2.** I (Partner’s name) take you (Partner’s name) to be my wedded wife / husband.

**B3.** I (Partner’s name) take thee (Partner’s name) to be my wedded wife / husband.

**Choose contracting words:** Choose contracting words

## Rings

**Are you giving rings, and if so, will one or both partners receive a ring?** Are you giving rings, and how many?

**Any changes to your witnesses or ceremony words can be discussed with your registrars on the day during your interview.**

## Your Parents’ Details

When you attend your notice appointment, the registrar will ask you for your parents’ details so that they can be included in your notice documents and on your marriage certificate. The information you give about your parents during your appointment cannot be changed except by the registrar during your pre-ceremony interview on the day of your ceremony.

To help you get prepared for your pre-ceremony interview and make sure you have a note of your parents’ correct details, please fill in the section below. You and your registrar can then use it as a handy reference during your pre-ceremony interview.

You can both include up to 4 parents on your marriage certificate. Parents can include your biological mother and father, step-parents (who are or have been married to a biological parent) and adoptive parents.

You must give the name that they are using currently, including any middle names. You must also give their current occupation, if they are retired or deceased it should be their most recent occupation or the occupation they spent the majority of their career in.   
  
**Partner 1 Parents’ Details**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Name | Occupation | Please circle Yes or No | | |
| Step-parent | Retired | Deceased |
|  |  | Yes/No | Yes/No | Yes/No |
|  |  | Yes/No | Yes/No | Yes/No |
|  |  | Yes/No | Yes/No | Yes/No |
|  |  | Yes/No | Yes/No | Yes/No |

**Partner 2 Parents’ Details**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Name | Occupation | Please circle Yes or No | | |
| Step-parent | Retired | Deceased |
|  |  | Yes/No | Yes/No | Yes/No |
|  |  | Yes/No | Yes/No | Yes/No |
|  |  | Yes/No | Yes/No | Yes/No |
|  |  | Yes/No | Yes/No | Yes/No |

## What to do next

Thank you for filling in your ceremony plan. Please check you have completed all parts and return as soon as possible.

* email to [registration@essex.gov.uk](mailto:registration@essex.gov.uk)