

Fee/Charge All prices include VAT where applicable.	Type (Discretionary/ Statutory)	2024/25	2025/26	Change	
<b>Adult Social Care</b>					
Charges payable are dependent on the financial assessment of Service Users					
Non Residential Charges (maximum payable)	Home Support Services (normal hours) one to one, per hour	Discretionary	£23.92	TBC	TBC
Non Residential Charges (maximum payable)	Day Care - per attendance	Discretionary	£13.64	TBC	TBC
Non Residential Charges (maximum payable)	Day Care - per attendance - with transport	Discretionary	£15.52	TBC	TBC
Non Residential Charges (maximum payable)	Night waking	Discretionary	£21.72	TBC	TBC
Non Residential Charges (maximum payable)	Night sleeping	Discretionary	£12.84	TBC	TBC
Non Residential Charges (maximum payable)	24-hour care	Discretionary	£12.76	TBC	TBC
Non Residential Charges (maximum payable)	Maximum weekly charge	Discretionary	£2,128.00	TBC	TBC
Shared Lives	Low need - per week	Discretionary	£327.88	TBC	TBC
Shared Lives	Medium need - per week	Discretionary	£437.22	TBC	TBC
Shared Lives	High need - per week	Discretionary	£480.97	TBC	TBC
Residential Care services are governed by the Care and Support Statutory Guidance issued under the Care Act 2014. Each residential placement will be priced on an individual basis. Shared Lives charges are based on the level of assessed need. <a href="http://www.essex.gov.uk/Health-Social-Care">Please visit www.essex.gov.uk/Health-Social-Care</a> for further information.					
<b>Adult Community Learning (new charges for 2025/26 will come into effect from September)</b>					
Provision of Adult Community Learning courses	Tuition Fee income - Standard Cost	Discretionary	£9.90	TBC	TBC
Provision of Adult Community Learning courses	Tuition Fee income - Non Accredited Standard Cost	Discretionary	£7.20	TBC	TBC
Provision of Adult Community Learning courses	Tuition Fee income - Discounted	Discretionary	£4.95	TBC	TBC
Provision of Adult Community Learning courses	Tuition Fee income - Full Cost	Discretionary	£9.90	TBC	TBC
Funded Places (pre school)	2 to 3 years	Statutory	£8.28	TBC	TBC
Funded Places (pre school)	3 to 4 years	Statutory	£5.88	TBC	TBC
Chelmsford Pre School	Under 2 years - per hour	Discretionary	£7.00	TBC	TBC
Chelmsford Pre School	2 to 3 years - per hour	Discretionary	£6.50	TBC	TBC
Chelmsford Pre School	3 to 4 years - per hour	Discretionary	£5.75	TBC	TBC
Chelmsford Pre School	Lunch club - per hour	Discretionary	£3.50	TBC	TBC
Chelmsford Pre School	Consumable Charge - per hour	Discretionary	£1.50	TBC	TBC
Colchester Little Learners	Under 2 years - per hour	Discretionary	£8.00	TBC	TBC
Colchester Little Learners	2 to 3 years - per hour	Discretionary	£7.00	TBC	TBC
Colchester Little Learners	3 to 4 years - per hour	Discretionary	£5.75	TBC	TBC
Colchester Little Learners	Lunch club - per hour	Discretionary	£3.50	TBC	TBC
Colchester Little Learners	Early Drop off - 30 minute session	Discretionary	£3.00	TBC	TBC
Colchester Little Learners	Consumable Charge - per hour (for funded 3-4s only)	Discretionary	£1.50	TBC	TBC
Maldon Friary Pre School	2 to 3 years - per hour	Discretionary	£6.50	TBC	TBC
Maldon Friary Pre School	3 to 4 years - per hour	Discretionary	£5.75	TBC	TBC
Maldon Friary Pre School	Lunch club - per child	Discretionary	£5.00	TBC	TBC
Maldon Friary Pre School	Early Drop off - per day	Discretionary	£3.00	TBC	TBC
Maldon Friary Pre School	Consumable Charge - per week	Discretionary	£1.50	TBC	TBC
The Harwich Pre School	2 to 3 years - per hour	Discretionary	£5.25	TBC	TBC
The Harwich Pre School	3 to 4 years - per hour	Discretionary	£5.00	TBC	TBC
The Harwich Pre School	Lunch club - per session	Discretionary	£2.50	TBC	TBC
The Harwich Pre School	Early Drop off - per 30 minutes	Discretionary	£3.00	TBC	TBC
The Harwich Pre School	Consumable Charge - per session (voluntary)	Discretionary	£1.00	TBC	TBC
<b>People &amp; Organisation Development</b>					
DBS	Basic DBS check	Statutory	£18.00	£21.50	19.4%
DBS	Standard DBS check	Statutory	£18.00	£21.50	19.4%
DBS	Enhanced DBS check	Statutory	£38.00	£49.50	30.3%
<b>Culture, Heritage and Green Spaces</b>					
Car parking prices are available at <a href="http://www.explore-essex.com/places-to-go/our-parks-and-places">www.explore-essex.com/places-to-go/our-parks-and-places</a>					
All Parks (excluding Marsh Farm)	Explorer Pass - Standard annual ticket	Discretionary	£85.00	TBC	TBC
All Parks (excluding Marsh Farm)	Explorer Pass - Second ticket for same address	Discretionary	£30.00	TBC	TBC
All Parks (excluding Marsh Farm)	Explorer Pass - 66+	Discretionary	£63.00	TBC	TBC
All Parks (excluding Marsh Farm)	Explorer Pass - Blue Badge	Discretionary	£57.00	TBC	TBC
All Parks (excluding Marsh Farm)	Explorer Pass - Business use	Discretionary	£175.00	TBC	TBC
All Parks	Events - Self Guided Trail	Discretionary	Varies by trail	TBC	TBC
All Parks	Half day event set up/break down	Discretionary	£666.00	TBC	TBC
All Parks	Full day event set up/break down	Discretionary	£1,322.00	TBC	TBC
All Parks	Film and photography	Discretionary	POA	TBC	TBC
All Parks (excluding Marsh Farm)	Car Parking - up to 1 hour	Discretionary	£2.80	TBC	TBC
All Parks (excluding Marsh Farm)	Car Parking - up to 2 hours	Discretionary	£4.00	TBC	TBC
All Parks (excluding Marsh Farm)	Car Parking - up to 4 hours	Discretionary	£5.20	TBC	TBC
All Parks (excluding Marsh Farm)	Car Parking - all day parking	Discretionary	£6.30	TBC	TBC
All Parks (including Cressing)	Site hire - 3rd Party events. Community (non-commercial) use, up to 249 participants. Admin fee.	Discretionary	£48.00	TBC	TBC
All Parks (including Cressing)	Site hire - 3rd Party events. Community (non-commercial) use, 250-499 participants. Admin fee.	Discretionary	£96.00	TBC	TBC
All Parks (including Cressing)	Site hire - 3rd Party events. Community (non-commercial) use, 500+ participants. Admin fee.	Discretionary	£136.00	TBC	TBC
All Parks (including Cressing)	Site hire - 3rd Party events. Commercial use, up to 499 participants. Admin fee.	Discretionary	£136.00	TBC	TBC
All Parks (including Cressing)	Site hire - 3rd Party events. Commercial use, up to 499 participants. Per participant.	Discretionary	£2.30	TBC	TBC
All Parks (including Cressing)	Site hire - 3rd Party events. Commercial use, 500 - 999 participants. Admin fee.	Discretionary	£136.00	TBC	TBC
All Parks (including Cressing)	Site hire - 3rd Party events. Commercial use, 500 - 999 participants. Per participant.	Discretionary	£3.45	TBC	TBC
All Parks (including Cressing)	Site hire - 3rd Party events. Commercial use, over 1000 participants.	Discretionary	POA	TBC	TBC
Cressing	Whole Site Hire - 1 day. Areas of site for hire defined in site plan.	Discretionary	£3,956.00	TBC	TBC
Cressing	Whole Site Hire - 2 days. Areas of site for hire defined in site plan.	Discretionary	£7,287.00	TBC	TBC
Cressing	Hire of Barley Barn - 1 day	Discretionary	£1,328.00	TBC	TBC
Cressing	Craft barn - hourly rate	Discretionary	£51.00	TBC	TBC
Cressing	Craft barn - half day	Discretionary	£125.00	TBC	TBC
Cressing	Craft barn - full day	Discretionary	£245.00	TBC	TBC
Cressing	Hire of Evening Event Field (Craft Barn Courtyard)	Discretionary	£780.00	TBC	TBC
Cressing	Oak room - hourly rate	Discretionary	£38.00	TBC	TBC
Cressing	Martin room - hourly rate	Discretionary	£38.00	TBC	TBC
Cressing	Exclusive hire of walled garden - 1 day	Discretionary	£795.00	TBC	TBC
Cressing	Chair hire - per chair - per day	Discretionary	£1.70	TBC	TBC
Cressing	Chiavari chair - per chair - per day	Discretionary	£3.35	TBC	TBC
Cressing	Trestle table - per table - per day	Discretionary	£5.75	TBC	TBC

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<b>Culture, Heritage and Green Spaces (cont d)</b>					
Cressing	Cabaret round table - per table - per day	Discretionary	£13.55	TBC	TBC
Cressing	Event management support services (for large/complex events) - per hour	Discretionary	£29.15	TBC	TBC
Cressing	Electrical supply - per point	Discretionary	£11.50	TBC	TBC
Cressing	Conference Room - half day	Discretionary	£197.00	TBC	TBC
Cressing	Conference Room - full day	Discretionary	£350.00	TBC	TBC
Cressing	Hire of Wheat Barn - 1 day	Discretionary	£1,328.00	TBC	TBC
Cressing	Hire of Event Field (Car park)	Discretionary	£780.00	TBC	TBC
Danbury & Great Notley	Fishing Permits - Day Adult	Discretionary	£6.30	TBC	TBC
Danbury & Great Notley	Fishing Permits - Day Concession	Discretionary	£3.15	TBC	TBC
Great Notley	Meeting room hire	Discretionary	Price on application	TBC	TBC
Great Notley	Hire of designated event field - 1 day	Discretionary	£750.00	TBC	TBC
Great Notley	Hire of designated event field 2 (amphitheatre hill) - per day	Discretionary	£900.00	TBC	TBC
Hadleigh	Meeting Room	Discretionary	POA	TBC	TBC
Hadleigh	Meeting Room - Half Day	Discretionary	£197.00	TBC	TBC
Hadleigh	Hire of designated event field - 1 day	Discretionary	POA	TBC	TBC
Jaywick Martello Tower	Meeting space - private / commercial - per day	Discretionary	£170.00	TBC	TBC
Jaywick Martello Tower	Meeting space - private / commercial - half day	Discretionary	£85.00	TBC	TBC
Jaywick Martello Tower	Meeting space - private / commercial - per hour	Discretionary	£29.00	TBC	TBC
Jaywick Martello Tower	Meeting space - charity / community - per day	Discretionary	£113.00	TBC	TBC
Jaywick Martello Tower	Meeting space - charity / community - half day	Discretionary	£56.00	TBC	TBC
Jaywick Martello Tower	Meeting space - charity / community - per hour	Discretionary	£21.00	TBC	TBC
Jaywick Martello Tower	Event hire - all building - per day	Discretionary	£212.00	TBC	TBC
Marsh Farm	Hire of designated event field - 1 day	Discretionary	£1,990.00	TBC	TBC
Marsh Farm	Hire of designated event field - 2 days	Discretionary	£3,450.00	TBC	TBC
Thorndon South	Hire of designated event field (2 fields available for hire) - price per field for 1 day	Discretionary	£1,990.00	TBC	TBC
Thorndon South	Hire of designated event field (2 fields available for hire) - price per field for 2 days	Discretionary	£3,450.00	TBC	TBC
Weald	Hire of designated event field (2 fields available for hire) - price per field for 1 day	Discretionary	£1,990.00	TBC	TBC
Weald	Hire of designated event field (2 fields available for hire) - price per field for 2 days	Discretionary	£3,450.00	TBC	TBC
Weald & Belhus	Fishing Permits - Day Adult	Discretionary	£6.30	TBC	TBC
Weald & Belhus	Fishing Permits - Day Concession	Discretionary	£3.15	TBC	TBC
<b>County Planning (Minerals &amp; Waste)</b>					
Written advice	Minor	Discretionary	£205.00	£210.00	2.4%
Written advice	Major	Discretionary	£405.00	£420.00	3.7%
Written advice	Large scale	Discretionary	£675.00	£700.00	3.7%
Written advice and meeting with planning officer at County Hall	Minor	Discretionary	£270.00	£280.00	3.7%
Written advice and meeting with planning officer at County Hall	Major	Discretionary	£540.00	£560.00	3.7%
Written advice and meeting with planning officer at County Hall	Large scale	Discretionary	£870.00	£900.00	3.4%
Written advice and meeting with planning officer on site	Minor	Discretionary	£405.00	£415.00	2.5%
Written advice and meeting with planning officer on site	Major	Discretionary	£675.00	£700.00	3.7%
Written advice and meeting with planning officer on site	Large scale	Discretionary	£1,000.00	£1,050.00	5.0%
Statutory Planning Fees	Statutory Planning Fees	Statutory	Fees as per National Planning Portal	Fees as per National Planning Portal	N/A
Site Monitoring Fees	Site Monitoring Fees	Statutory	Fees as per National Planning Portal	Fees as per National Planning Portal	N/A
<b>Essex Record Office</b>					
Copy Certificate	Standard Charge	Statutory	£12.50	TBC	TBC
Copy Certificate	Priority Service (24 hours)	Statutory	£38.50	TBC	TBC
Self-service photography	Daily camera licence for camera use in the search room	Discretionary	£14.00	TBC	TBC
Self-service photography	3-Day camera licence for camera use in the search room	Discretionary	-	TBC	TBC
Self-service photography	Camera licence after 5pm on Tues	Discretionary	£7.30	TBC	TBC
Conservation services	Paper and parchment conservation - per hour	Discretionary	£47.00	TBC	TBC
Conservation services	Book repair and conservation - per hour	Discretionary	£47.00	TBC	TBC
Conservation services	Preparing documents for display or storage - per hour	Discretionary	£47.00	TBC	TBC
Conservation services	Packaging with conservation grade materials - per hour	Discretionary	£47.00	TBC	TBC
Conservation services	Advice on storage - per hour	Discretionary	£47.00	TBC	TBC
Certified copies and tailored quotations/ copying services	Per item certified	Discretionary	£30.00	£31.00	3.3%
Digital copies made by Archives staff (Add value A to value B)	Existing master image (A)	Discretionary	£5.20	TBC	TBC
Digital copies made by Archives staff (Add value A to value B)	New image up to A2 (A)	Discretionary	£15.50	TBC	TBC
Digital copies made by Archives staff (Add value A to value B)	Successive image up to A2 (A)	Discretionary	£5.70	TBC	TBC
Digital copies made by Archives staff (Add value A to value B)	New image over A2 (A)	Discretionary	£26.50	TBC	TBC
Digital copies made by Archives staff (Add value A to value B)	Successive Image over A2 (A)	Discretionary	£9.60	TBC	TBC
Digital copies made by Archives staff	Any digital copy of any document - first exposure	Discretionary	£5.20	TBC	TBC
Digital copies made by Archives staff	Any subsequent digital copy of any document - exposures thereafter	Discretionary	£1.05	TBC	TBC
Expediated search and copy fees	Additional fee for urgent requests which we endeavour to complete within 24 hrs	Discretionary	POA	POA	N/A
Permission to publish in print	Local commercial publication - per image	Discretionary	POA	POA	N/A
Permission to publish in print	National/ international commercial publication - per image	Discretionary	POA	POA	N/A
Permission to broadcast on TV	World buyout, all media, unlimited broadcasts (inc. release on DVD/Blu-ray etc.)	Discretionary	POA	POA	N/A
Research by Archives staff	Per hour	Discretionary	£41.50	TBC	TBC
Specific records check by Archive staff - single entry search	Inc a copy of the entry or page if found, if not fee still applies for the search	Discretionary	£27.00	TBC	TBC
Essex Archives Online subscription	1 Day (24 hours)	Discretionary	£20.75	TBC	TBC

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<b>Essex Record Office (cont d)</b>					
Essex Archives Online subscription	1 Week (7 days)	Discretionary	£31.00	£32.00	3.2%
Essex Archives Online subscription	1 month (30 days)	Discretionary	£43.50	TBC	TBC
Essex Archives Online subscription	6 months (182 days)	Discretionary	£78.00	TBC	TBC
Essex Archives Online subscription	1 Year (365 days)	Discretionary	£103.00	TBC	TBC
Single image	Single image charge	Discretionary	£3.65	TBC	TBC
Digitisation of audio recordings	C30, C60 per side	Discretionary	£12.50	TBC	TBC
Digitisation of audio recordings	C90 per side	Discretionary	£15.70	TBC	TBC
Digitisation of audio recordings	C120 per side	Discretionary	£18.90	£19.50	3.2%
Digitisation of audio recordings	Mini-cassette per side	Discretionary	£18.90	£19.50	3.2%
Digitisation of audio recordings	Micro-cassette per side	Discretionary	£18.90	£19.50	3.2%
Digitisation of audio recordings	1/2" reel to reel tapes - per hour recorded	Discretionary	£31.00	TBC	TBC
Digitisation of audio recordings	1/4" 8-track reel to reel tapes - per hour recorded	Discretionary	£38.00	TBC	TBC
Digitisation of audio recordings	Baking - per hour recorded	Discretionary	£7.15	TBC	TBC
Digitisation of audio recordings	78rpm shellac records (8", 10", 12")	Discretionary	£12.50	TBC	TBC
Digitisation of audio recordings	33rpm LP vinyl records (10" and 12")	Discretionary	£12.50	TBC	TBC
Digitisation of audio recordings	45rpm (7" singles)	Discretionary	£7.70	£7.95	3.2%
Digitisation of audio recordings	45rpm (12") singles and 7" Eps	Discretionary	£9.90	£10.20	3.0%
Digitisation of audio recordings	Lacquer discs (8", 10" & 12")	Discretionary	£12.50	TBC	TBC
Digitisation of audio recordings	Aluminium 5" 78rpm voice records	Discretionary	£31.00	£31.95	3.1%
Digitisation of audio recordings	Mini-disc - per copy	Discretionary	£31.00	£31.95	3.1%
Digitisation of audio recordings	DAT - per copy	Discretionary	£31.00	£31.95	3.1%
Digitisation of audio recordings	VHS or Betamax audio transfer - per copy	Discretionary	£31.00	£31.95	3.1%
Audio restoration, noise reduction and other manual procedures	Audio restoration, noise reduction and other manual procedures - per hour	Discretionary	£50.00	TBC	TBC
Assessment service	Assessment service - per hour	Discretionary	£25.85	£26.65	3.1%
Digitisation of video recordings - Metadata collection - Creation of access copies from digital master files	VHS - per copy	Discretionary	£31.00	£31.95	3.1%
Digitisation of video recordings - Metadata collection - Creation of access copies from digital master files	Betamax - per copy	Discretionary	£31.00	£31.95	3.1%
Digitisation of video recordings - Metadata collection - Creation of access copies from digital master files	VHS-C - per copy	Discretionary	£31.00	£31.95	3.1%
Digitisation of video recordings - Metadata collection - Creation of access copies from digital master files	Video 8 - per copy	Discretionary	£31.00	£31.95	3.1%
Digitisation of video recordings - Metadata collection - Creation of access copies from digital master files	VDV/MiniDV - per copy	Discretionary	£31.00	£31.95	3.1%
Digitisation of video recordings - Metadata collection - Creation of access copies from digital master files	DVD - per copy	Discretionary	£9.70	TBC	TBC
Workshops	Discover Parish Registers; Discover Your House History; Discover Maps - 2 hours	Discretionary	£23.50	TBC	TBC
Searchroom tours	45 minute introductory tours aimed at helping people to be more self-sufficient when visiting to research	Discretionary	£6.25	TBC	TBC
Group visits - standard tour	Tour of the Searchroom, visit to repository and conservation, small display of maps and ERO treasures	Discretionary	£88.00	TBC	TBC
Group visits - tour + document display	Tour of the Searchroom, visit to repository and conservation, small display of maps and ERO treasures (with bespoke document display)	Discretionary	£150.00	£155.00	3.3%
Conferences	One-day events on different historical topics	Discretionary	Varies by event	Varies by event	N/A
Essex History Group	Monthly talks on different historical topics	Discretionary	£6.25	TBC	TBC
Archivist Talks	Archivists talking about certain topics	Discretionary	£85.00	TBC	TBC
Training (full day)	Training - e.g. oral history training, archival research skills training, social media training - per person - full day	Discretionary	£82.00	TBC	TBC
Training (half day)	Training - e.g. oral history training, archival research skills training, social media training - per person - half day	Discretionary	£48.00	TBC	TBC
Training (half day)	Editing sound recordings training - per person	Discretionary	£41.90	TBC	TBC
Room Hire	Spalding Room - Full Day	Discretionary	£475.00	TBC	TBC
Room Hire	Spalding Room - Half Day	Discretionary	£330.00	TBC	TBC
Room Hire	Spalding Room - Evenings/Weekend	Discretionary	£149.50	TBC	TBC
Room Hire	Walker Room - Full Day	Discretionary	£175.00	TBC	TBC
Room Hire	Walker Room - Half Day	Discretionary	£105.00	TBC	TBC
Room Hire	Walker Room - Evenings/Weekend	Discretionary	£59.00	TBC	TBC
Room Hire	Norden Room - Full Day	Discretionary	£187.00	TBC	TBC
Room Hire	Norden Room - Half Day	Discretionary	£114.50	TBC	TBC
Room Hire	Norden Room - Evenings/Weekend	Discretionary	£59.00	TBC	TBC
Room Hire	Morant Room - Full Day	Discretionary	£187.00	TBC	TBC
Room Hire	Morant Room - Half Day	Discretionary	£114.50	TBC	TBC
Room Hire	Morant Room - Evenings/Weekend	Discretionary	£59.00	TBC	TBC
Room Hire	Flip chart	Discretionary	£5.70	£5.90	3.5%
Room Hire	Photocopies - per copy	Discretionary	£0.26	£0.27	3.8%
Advice and consultancy	Advice and consultancy - per hour	Discretionary	£55.00	TBC	TBC
Advice and consultancy	Advice and consultancy - per half-day	Discretionary	£222.00	TBC	TBC
Advice and consultancy	Advice and consultancy - per day	Discretionary	£406.00	TBC	TBC
<b>Libraries</b>					
Language courses; single item	Single item for 3 weeks	Discretionary	£1.30	£1.34	3.3%
Language courses; multiple sets	Multiple item sets for 6 weeks	Discretionary	£4.58	£4.73	3.3%
Performing Arts Service - annual subscription	Essex groups / individuals	Discretionary	£19.41	£20.05	3.3%
Performing Arts Service - annual subscription	Groups / individuals outside of Essex	Discretionary	£51.79	£53.50	3.3%
Performing Arts Service - vocal scores	Music set loan charges per set per 12 weeks (or part of 12 weeks)	Discretionary	£1.98	£2.05	3.4%
Performing Arts Service - music sheets	Music set loan charges per set per 12 weeks (or part of 12 weeks)	Discretionary	£12.91	£13.34	3.3%
Performing Arts Service - chamber music	Music set loan charges per set per 12 weeks (or part of 12 weeks)	Discretionary	£6.45	£6.66	3.2%
Performing Arts Service - orchestral sets	Music set loan charges per set per 12 weeks (or part of 12 weeks)	Discretionary	£25.76	£26.61	3.3%
Performing Arts Service - plays	Per set per 12 weeks (or part of 12 weeks)	Discretionary	£12.91	£13.34	3.3%
Audio books; 1-3 CDs	Per 3 week loan	Discretionary	£1.30	£1.34	3.2%
Audio books; 4+ CDs	Per 3 week loan	Discretionary	£2.65	£2.74	3.2%
Audio books; children's	Per 3 week loan	Discretionary	£1.35	£1.39	3.0%
Music CDs	Per 1 week loan	Discretionary	£1.35	£1.39	3.0%

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CD-ROMs	Per 3 week loan	Discretionary		£3.55	3.3%
DVD single item hire	All DVD and Video loans are charged per week or part thereof.	Discretionary		£2.63	3.0%
Photocopying; black and white	Single copy A4 size (per copy up to 49 copies)	Discretionary	£0.20	£0.20	0.0%
Photocopying; black and white	Single copy A3 size (per copy up to 49 copies)	Discretionary	£0.60	£0.60	0.0%
Photocopying; black and white	Single copy A4 size (per copy for copies 50+, copies)	Discretionary	£0.05	£0.05	0.0%
Photocopying; black and white	Single copy A3 size (per copy for copies 50+, copies)	Discretionary	£0.05	£0.05	0.0%
Photocopying; colour	Single copy A4 size. No discount for multiple copies.	Discretionary	£1.51	£1.55	2.6%
Photocopying; colour	Single copy A3 size. No discount for multiple copies.	Discretionary	£2.45	£2.50	2.2%
Prints; black and white	Per A4 sheet	Discretionary	£0.21	£0.22	4.2%
Prints; colour	Per A4 sheet	Discretionary	£1.51	£1.56	3.3%
Prints; microfilm	Per sheet - sheets vary in size from A4 to A3	Discretionary	£0.42	£0.43	4.2%
Fines; per day late within the first week	Overdue charges will be levied at all libraries (with the exception of mobile libraries) on each item at a rate per day in the first week that the issuing library is open.	Discretionary	£0.26	£0.27	3.2%
Fines; per week after the first week	£1.76 per week or part of week thereafter up to a maximum of £9.00	Discretionary	£1.76	£1.82	3.3%
Interlending charges	Full cost to the library service of providing the service	Discretionary	£9.79	£10.11	3.3%
Replacement cards	Charge for a replacement card	Discretionary	£1.35	£1.39	3.0%
<b>Family Support &amp; Protection</b>					
Family Centres	Room Hire	Discretionary	£39.68	£40.99	3.3%
A range of charges apply for ESCB training courses. Further information can be found at: <a href="#">escb-charging-and-cancellation-policy-2024-25.pdf</a>					
<b>Flood &amp; Surface Water</b>					
Ordinary watercourse pre-application written advice	Ordinary watercourse pre-application written advice	Discretionary	£205.50	£212.28	
Ordinary watercourse consent	Ordinary watercourse consent	Statutory	£50.00	£51.65	3.3%
Watercourse regulation site visit with written pre-application advice	Watercourse regulation site visit with written pre-application advice	Discretionary	£404.00	£417.33	3.3%
Basic Report - Information request for data held by LLFA	Basic Report- Information request for data held by LLFA	Discretionary	£136.50	£141.00	3.3%
Detailed Report - Information request for data held by LLFA and detailed advice	Up to Minor	Discretionary	£205.00	£211.77	3.3%
Detailed Report - Information request for data held by LLFA and detailed advice	Major	Discretionary	£266.50	£275.29	3.3%
Detailed Report - Information request for data held by LLFA and detailed advice	Large-Major	Discretionary	£340.50	£351.74	3.3%
Supply of surface water management plan modelling data	Up to Minor	Discretionary	£340.50	£351.74	3.3%
Supply of surface water management plan modelling data	Major	Discretionary	£677.00	£699.34	3.3%
Supply of surface water management plan modelling data	Large-Major	Discretionary	£1,216.00	£1,256.13	3.3%
Written advice	Up to minor	Discretionary	£136.50	£141.00	3.3%
Written advice	Major	Discretionary	£266.50	£275.29	3.3%
Written advice	Large-Major	Discretionary	£404.00	£417.33	3.3%
Meeting at County Hall with written advice	Up to Minor	Discretionary	£266.50	£275.29	3.3%
Meeting at County Hall with written advice	Major	Discretionary	£404.00	£417.33	3.3%
Meeting at County Hall with written advice	Large-Major	Discretionary	£539.50	£556.79	3.2%
Written advice and site visit	Up to Minor	Discretionary	£404.00	£417.33	3.3%
Written advice and site visit	Major	Discretionary	£609.00	£629.10	3.3%
Written advice and site visit	Large-Major	Discretionary	£472.00	£487.58	3.3%
Follow up written advice	Up to Minor	Discretionary	£136.50	£141.00	3.3%
Follow up written advice	Major	Discretionary	£266.50	£274.78	3.1%
Follow up written advice	Large-Major	Discretionary	£404.00	£417.33	3.3%
<b>Highways</b>					
S74 Income	Charges to utilities for overrunning works	Statutory	£0 to £10,000 per day	£0 to £10,000 per day	N/A
3rd Party Noticing	3rd party noticing - minor undertakers	Statutory	£150.00	£150.00	-
S50 Licence	Charges for applicant placing private apparatus in the highway	Discretionary	£65 - £1,035	£65 - £1,035	N/A
Licence Fees	Skip licences	Discretionary	£104.34	£107.78	3.3%
Licence Fees	Scaffold/hoarding licences	Discretionary	£233.79	£241.51	3.3%
Administration Fees Income	Charges for defected work within the highway	Statutory	£65 - £1,035	£65 - £1,035	N/A
Collision data	Charges for provision of collision data to 3rd parties	Discretionary	£193.32	£199.70	3.3%
Traffic Management Enforcement	Charges for the processing and advertising of traffic regulation orders	Discretionary	£328.40	£339.24	3.3%
TRO 20mph Zone	Cost for advertising and consulting on TRO	Discretionary	£1,990.04	£2,055.71	3.3%
TRO Standard	Standard Traffic Regulation Order (e.g. speed limit, weight limit, waiting restriction - including school keep clear markings)	Discretionary	£2,655.03	£2,742.65	3.3%
Temp Road Closure (TTRO)	Cost for advertising and consulting on TRO	Discretionary	£1,426.72	£1,473.80	3.3%
S228 Notice	Cost for processing and posting on site	Discretionary	£283.55	£292.91	3.3%
S72 Agreement	Cost for processing to widen the highway	Discretionary	£668.37	£690.43	3.3%
Drainage Easements	Cost for processing	Discretionary	£272.95	£281.96	3.3%
Standard Vehicle Crossing Fee	Cost for processing	Discretionary	£272.95	£281.96	3.3%
Dropped Kerb	HPN 005 - Installation of a dropped kerb	Discretionary	£2,311.36	£2,387.63	3.3%
Boundary enquires (0-200m)	Processing Highway Boundary and written enquiries	Discretionary	£48.79	£50.40	3.3%
Boundary enquires (201-500m)	Processing Highway Boundary and written enquiries	Discretionary	£86.03	£88.87	3.3%
Boundary enquires (501-1000m)	Processing Highway Boundary and written enquiries	Discretionary	£159.23	£164.48	3.3%
Land searches	Highway Authority response to LA enquiries	Discretionary	£17.13	£17.70	3.3%
Seasonal Decorations	Fee charged for the structural test of a street lighting column to ensure the additional load will not affect the structural integrity of the column	Discretionary	£1,015.18	£1,048.68	3.3%
Temp PROW closure	Temporary closures PROW	Discretionary	£1,313.21	£1,356.55	3.3%
Declarations	Landowner applications	Discretionary	Various	Various	N/A
Path Orders	Owners diverting paths	Discretionary	£3,677.74	£3,799.11	3.3%
Statutory Declarations	Statutory Declarations	Discretionary	£910.09	£940.12	3.3%
Replacement tree planting charge	Replacement tree planting charge where approval is given for the removal of a highway tree to support a vehicle crossover installation	Discretionary	£1,284.00	£1,326.37	3.3%

Fee/Charge All prices include VAT where applicable.	Type (Discretionary/ Statutory)	2024/25	2025/26	Change	
<b>Legal Services</b>					
Annual Appointeeship Management Fee	Fee levied for clients for whom we remain appointees	Statutory	£240.00	£240.00	0.0%
Annual Appointeeship Set Up Fee	Fee levied on all clients for which we act as appointees following appointment by the Department for Work and Pensions	Statutory	£240.00	£240.00	0.0%
Annual Management Fee (over £20,300 year 1)	Annual Management fee (net assets of P are above £20,300) - first year only	Statutory	£775.00	£982.00	26.7%
Annual Management Fee (over £20,300 year 2 onwards)	Annual Management fee (net assets of P are above £20,300) – 2nd year onwards	Statutory	£650.00	£824.00	26.8%
Annual Management Fee (under £20,300)	Where the net assets of the client are below £20,300, we may take an annual management fee not exceeding 3.5% of the client's net assets on the anniversary of the court order appointing the local authority as deputy	Statutory	Varies	Varies	N/A
Annual Property Management Fee	Annual property management fee to include work involved in preparing property for sale, instructing agents, conveyancers, etc or the ongoing maintenance of property including management and letting of a rental property or properties where 'P' is a tenant.	Statutory	£300.00	£380.00	26.7%
Annual Report Fee	Preparation and lodgement of annual report required by the OPG	Statutory	£216.00	£274.00	26.9%
Deceased Fee	Administrative Fee levied in respect of the estate of deceased clients to facilitate the closure of their files	Statutory	£170.00	£170.00	0.0%
Deputyship Set Up Fee	Work up to and including the date upon which the court makes an order appointing a deputy for property and affairs (does not include appointee work)	Statutory	£745.00	£944.00	26.7%
Tax Return Fee	Preparation of complex HMRC income tax return	Statutory	£70.00	£89.00	27.1%
Travel Fee	Fee levied in respect of travel costs as set out in the CoP PD19B	Statutory	£40.00	£51.00	27.5%
<b>Planning</b>					
Pre-application advice	Minor	Discretionary	£222.84	£230.19	3.3%
Pre-application advice	Major	Discretionary	£299.08	£308.95	3.3%
Pre-application advice	Large Major	Discretionary	£375.32	£387.71	3.3%
Pre-application advice	Strategic	Discretionary	£598.16	£617.90	3.3%
Pre-application enquiry meeting and written advice	Minor at County Hall	Discretionary	£299.08	£308.95	3.3%
Pre-application enquiry meeting and written advice	Major at County Hall	Discretionary	£445.69	£460.40	3.3%
Pre-application enquiry meeting and written advice	Large Major at County Hall	Discretionary	£598.16	£617.90	3.3%
Pre-application enquiry meeting and written advice	Strategic at County Hall	Discretionary	£809.28	£835.99	3.3%
Pre-application enquiry meeting and written advice	Minor at other Location	Discretionary	£445.69	£460.40	3.3%
Pre-application enquiry meeting and written advice	Major at other Location	Discretionary	£598.16	£617.90	3.3%
Pre-application enquiry meeting and written advice	Large Major at other Location	Discretionary	£738.91	£763.29	3.3%
Pre-application enquiry meeting and written advice	Strategic at other Location	Discretionary	£955.89	£987.43	3.3%
Local Plan enquiry meeting and written advice	Minor at County Hall	Discretionary	£299.08	£308.95	3.3%
Local Plan enquiry meeting and written advice	Major at County Hall	Discretionary	£445.69	£460.40	3.3%
Local Plan enquiry meeting and written advice	Large Major at County Hall	Discretionary	£598.16	£617.90	3.3%
Local Plan enquiry meeting and written advice	Strategic at County Hall	Discretionary	£809.28	£835.99	3.3%
Local Plan enquiry meeting and written advice	Minor at other Location	Discretionary	£445.69	£460.40	3.3%
Local Plan enquiry meeting and written advice	Major at other Location	Discretionary	£598.16	£617.89	3.3%
Local Plan enquiry meeting and written advice	Large Major at other Location	Discretionary	£738.91	£763.29	3.3%
Local Plan enquiry meeting and written advice	Strategic at other Location	Discretionary	£955.86	£987.40	3.3%
Scoping of Transport Assessment/Transport Statement	Major at County Hall	Discretionary	£299.08	£308.95	3.3%
Scoping of Transport Assessment/Transport Statement	Large Major at County Hall	Discretionary	£375.32	£387.71	3.3%
Scoping of Transport Assessment/Transport Statement	Strategic at County Hall	Discretionary	£598.16	£617.90	3.3%
Scoping of Transport Assessment/Transport Statement	Major at other Location	Discretionary	£445.69	£460.40	3.3%
Scoping of Transport Assessment/Transport Statement	Large Major at other Location	Discretionary	£598.16	£617.90	3.3%
Scoping of Transport Assessment/Transport Statement	Strategic at other Location	Discretionary	£809.28	£835.99	3.3%
Review of Transport Assessment/Transport Statement	Major	Discretionary	£1,501.27	£1,550.81	3.3%
Review of Transport Assessment/Transport Statement	Large Major	Discretionary	£3,753.17	£3,877.02	3.3%
Review of Transport Assessment/Transport Statement	Strategic	Discretionary	£5,101.97	£5,270.34	3.3%
<b>Registrars</b>					
Birth/Death/Marriage/Civil Partnership Certificate	At Registration	Statutory	£11.00	£12.50	13.6%
Birth/Death/Marriage/Civil Partnership Certificate	From a current register	Statutory	£11.00	£12.50	13.6%
Birth/Death/Marriage/Civil Partnership Certificate	At Registration (24hr Service)	Statutory	£35.00	£38.50	10.0%
Birth/Death/Marriage/Civil Partnership Certificate	From a current register (24Hr Service)	Statutory	£35.00	£38.50	10.0%
Notice of Marriage	Statutory fee for giving notice	Statutory	£35.00	£42.00	20.0%
Notice of Civil Partnership	Statutory fee for giving notice	Statutory	£35.00	£42.00	20.0%
Attendance Fees - Statutory Wedding Room	Fixed fee regardless of day	Statutory	£46.00	£56.00	21.7%
Community Venue - Legal Ceremonies	Monday - Thursday	Discretionary	£250.00	£260.00	4.0%
Community Venue - Legal Ceremonies	Friday	Discretionary	£345.00	£355.00	2.9%
Community Venue - Legal Ceremonies	Saturday (am only)	Discretionary	£430.00	£445.00	3.5%
Approved Premises - Legal Ceremonies	Monday to Thursday	Discretionary	£700.00	£720.00	2.9%
Approved Premises - Legal Ceremonies	Friday	Discretionary	£715.00	£735.00	2.8%
Approved Premises - Legal Ceremonies	Saturday	Discretionary	£745.00	£765.00	2.7%
Approved Premises - Legal Ceremonies	Sunday/Bank Holidays	Discretionary	£765.00	£785.00	2.6%
Approved Premises - Non-Legal Ceremonies	Weekday	Discretionary	£330.00	£340.00	3.0%
Approved Premises - Non-Legal Ceremonies	Saturday	Discretionary	£365.00	£375.00	2.7%
Approved Premises - Non-Legal Ceremonies	Sunday/Bank Holiday	Discretionary	£400.00	£415.00	3.8%
Other Premises - Non-Legal Ceremonies	Weekday	Discretionary	£365.00	£375.00	2.7%
Other Premises - Non-Legal Ceremonies	Saturday	Discretionary	£405.00	£415.00	2.5%
Other Premises - Non-Legal Ceremonies	Sunday/Bank Holiday	Discretionary	£430.00	£445.00	3.5%
Private Citizenship Ceremonies	Individual ceremony	Discretionary	£155.00	£160.00	3.2%
Licencing of Approved Premises	Licence fee- renewal (lasts 3 years)	Discretionary	£2,100.00	£2,160.00	2.9%
Licencing of Approved Premises	Licence fee - new application (lasts 3 years)	Discretionary	£2,200.00	£2,290.00	4.1%

Fee/Charge All prices include VAT where applicable.		Type (Discretionary/ Statutory)	2024/25	2025/26	Change
<b>Telephone and Digital Access</b>					
Blue Badge Fees	There is a £10 fee for those that are deemed eligible for a blue badge.	Statutory		£10.00	0.0%
<b>Trading Standards</b>					
Business Advice - per hour	Equipment is included in charge per hour (e.g. cubic ballast measures, measuring instruments for liquid fuel or lubricants, road tankers, non automatic weighing instruments, petroleum search enquiries, domestic water metre, laminated calibration certificate)	Discretionary	£96.00	£99.00	3.1%
Petroleum Licencing (statutory fee)	Up to 2500 litres	Statutory	£48.00	TBC	TBC
Petroleum Licencing (statutory fee)	2501 to 50,000 litres	Statutory	£65.00	TBC	TBC
Petroleum Licencing (statutory fee)	Over 50,000 litres	Statutory	£137.00	TBC	TBC
Explosives (statutory fee)	All year sales licence	Statutory	£500.00	TBC	TBC
Explosives (statutory fee)	Storage licence up to 250kg - new application	Statutory	£113.00	TBC	TBC
Explosives (statutory fee)	Storage licence 250kg to 2000kg - new application	Statutory	£193.00	TBC	TBC
Explosives (statutory fee)	Storage licence up to 250kg - renewal	Statutory	£56.00	TBC	TBC
Explosives (statutory fee)	Storage licence 250kg to 2000kg - renewal	Statutory	£90.00	TBC	TBC
Massage Licence	New licence	Discretionary	£250.00	£258.00	3.2%
Massage Licence	Renewal of licence	Discretionary	£84.00	£87.00	3.6%
Massage Licence	Additional therapist	Discretionary	£24.00	£25.00	4.2%
<b>Transport</b>					
Chelmer Valley Park & Ride (Adult)	Charging for use of bus service	Discretionary	£3.00	£3.10	3.3%
Concessionary Fares - Local Bus	ECC Concessionary Fare income	Discretionary	Various	Various	N/A
Fares Income - Local Bus	Charging for use of bus service	Discretionary	Various	Various	N/A
Colchester Park & Ride (Adult)	Charging for use of bus service	Discretionary	£3.00	£3.10	3.3%
Sandon Park & Ride (Adult)	Charging for use of bus service	Discretionary	£3.00	£3.10	3.3%
<b>Education Essex Dance Theatre</b>					
A variety of different charges apply, please click here <a href="https://www.essexdancetheatre.co.uk/fees/">https://www.essexdancetheatre.co.uk/fees/</a> .					
<b>TRADED SERVICES</b>					
<b>Place Services</b>					
A range of charges apply for Natural Environment Services, Built Environment Services and Historic Environment Services. Further information can be found at <a href="http://www.placeservices.co.uk">www.placeservices.co.uk</a> .					
<b>Music Services</b>					
A range of charges apply for instrument hire, workshops and concerts. Further information can be found at: <a href="http://www.essexmusicclub.org.uk">www.essexmusicclub.org.uk</a>					