



AMBITION & OPPORTUNITY FOR ALL
THE FITZWIMARC SCHOOL

ADMISSIONS POLICY
ACADEMIC YEAR 2025/2026

DETERMINED ADMISSIONS ARRANGEMENTS FOR ACADEMIC YEAR 2025/2026

In accordance with the requirements of current legislation, I write to provide you with the details of the admissions criteria which FitzWimarc School will apply to applications for admission in Academic Year 2025/2026.

ADMISSIONS POLICY ACADEMIC YEAR 2025/26

Applications must be made in accordance with the co-ordinated scheme published by the child's home Local Authority. This applies to applications for admission to Year 7 in the normal admission round and to in-year applications for any year group. The application procedure for children resident in Essex is detailed in the Secondary Education in Essex booklet.

When applications for admission exceed the number of places we have available, after the admission of pupils with Statements of Special Educational Needs or Education, Health and Care Plan (EHCP) where FitzWimarc is named in the Statement or Plan, the following criteria will be applied in order of priority:

1. Looked after children (see note a), as defined in Section 22 of the Children Act 1989;
2. Where a child lives within the existing priority admissions area (see map available from our school office);
3. When, though living outside the priority admissions area, the child has a sibling already attending FitzWimarc (see note b);
4. Where the child lives outside the priority admissions area but attends one of the partner primary schools (Edward Francis Primary, Grove Wood Primary, Rayleigh Primary, Wyburns Primary)
5. Children of members of staff:
 - a) where the member of staff has been employed at the school for two or more years at the time at which the application for admission to the school is made; and/or
 - b) the member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage.
6. Where a child lives outside the priority admissions area and does not satisfy the requirements of criteria 1 to 5 above but who demonstrate an aptitude in:
 - a) PE. Up to 5% of the published admissions limit who demonstrate an aptitude for PE may be allocated according to the aptitude assessment results. The PE aptitude assessment will take place at The FitzWimarc School. Places will be allocated in rank order of aptitude scored in the assessment; or
 - b) Art or music. Up to 5% of the published admissions limit who demonstrate an aptitude for art or music may be allocated according to the aptitude assessment results. The art and music aptitude assessments will take place at The FitzWimarc School. Places will be allocated in rank order of aptitude scored in the assessments.

Parents wishing their child to take one (or more) of the aptitude tests are required to complete the relevant Supplementary Information Form(s) (SIF). These can be obtained from the school or completed on the school website and must be returned to the school. Where two students are of equal ability, the one living nearer to the school would gain preference. If there are insufficient children who have satisfied the entry requirement for a selective place, then the places will be offered to other children. Students may apply to more than one aptitude assessment.

Where, after applying the above criteria, there remain unfilled places, those places will be allocated by the Governing Body in accordance with the following criteria:

7. Where the child's home is close to the FitzWimarc School, with those living nearer being accorded the higher priority (see note c).

NOTES

- a) *A looked after child or a child who was previously looked after but immediately after being looked after became subject to an adoption, residence or special guardianship order (including those children who appear to have been in state care outside of England and ceased to be in state care as a result of being adopted). A looked after child is a child who is a) in the care of a local authority, or b) being provided with accommodation by a local authority in the exercise of their social services functions*
- b) *A sibling is defined as a brother or sister (or a step brother/sister) of the applicant living at the same address who attends the school at the time of application with a reasonable expectation that he or she will still be attending at the time of the proposed admission.*

- c) *The home address is considered to be the address at which the child resides on a permanent basis. If the child lives at more than one address, it is the address of the parent/guardian who is in receipt of child benefit for that child that is considered as the home address. Verification may be required. All straight line distances are calculated by the Essex LA using their geographical information system as defined in the Secondary Education in Essex booklet.*

The School's "Number Intended to Admit" is 300.

In the event of over-subscription within any of the above criteria, priority will be determined by straight line distance from home to school, those living closest being awarded the highest priority.

Late applications will be dealt with in line with the agreed arrangements of the LA's co-ordinated admissions scheme.

APPEALS

Unsuccessful applicants will have the right of appeal to an Independent Appeals panel which will meet on a specified date. In such instances, parents should e-mail admissions@fitzwimarc.com. Appeals should be lodged within 20 school days of being refused a place. With applications made in the normal admissions round, appeals must be heard within 40 school days of the deadline for lodging appeals.

LATE APPLICATIONS

Applications received after the National Closing Date will be dealt with as detailed in the Secondary Education in Essex booklet for children resident in Essex. Children resident outside of Essex should refer to the process for handling late applications published by their home LA.

WAITING LIST

A waiting list will be kept by Essex County Council until the end of the first week of the autumn term and thereafter by the school until the end of the first term. At that point parents still requiring that their child's name remains on the waiting list should inform the school.

ADMISSIONS TO SIXTH FORM

The FitzWimarc Sixth Form is available to all existing students and applications from external students are welcome. All applicants must meet the minimum entry requirements for their chosen course of study and meet subject specific requirements. Full details are published in the FitzWimarc School's Sixth Form Prospectus and Sixth Form Admissions Policy, which is available from the school or can be downloaded from the school website. The admissions number for year 12 will be 160 students.



**AMBITION & OPPORTUNITY FOR ALL
THE FITZWIMARC SCHOOL**

SUPPLEMENTARY INFORMATION FORM – APTITUDE FOR PE, ART OR MUSIC

Parents/Carers are invited to apply for a place for their child for September 2025.

For the school year 2025/26, 5% of applicants will be selected for places on the basis of their aptitude for PE and 5% of applicants will be selected for places on the basis of their aptitude for Art or Music.

The practical selection process for PE will assess students in a number of components of fitness to measure their sporting aptitude including speed, power, endurance, agility, balance and coordination. They will also be tested in a small-sided competitive activity. Please note that the assessment activities are generic and measure aptitude for sport, there is no test of academic ability, sporting experience or reference to previous sporting achievements.

The practical selection process for Art and Music will assess students in their ability to respond to stimuli in an unfamiliar area. In Art, this will include an intuitive ability to visually respond as well as record accurately and creatively to stimuli. In Music, this will include an unprepared group arrangement task and performance which will measure students' understanding of music and performance ability, as well as their team working skills and leadership capabilities. Please note that the assessment activities are generic and measure aptitude for art and music, there is no test of academic ability, art or music experience or reference to qualifications within art or music.

On receipt of this form, further details of the assessment will be emailed or posted to parents.

Please note:

- It is essential that you complete the Secondary School Application Form provided by Essex Education Authority stating your school preferences by their cut-off date of 31 October.
- If you put your catchment school as first choice and FitzWimarc as your second choice you could be given a place at your catchment school even though you may have gained entry through the selection process.
- Results from the selection day will be published before the Education Authority's cut-off date so that you will have more information prior to making your choices.
- Notification of selection will be announced by the Local Authority on National Offer day.
- Candidates gaining a place based on their aptitude for PE will be expected to demonstrate a strong commitment to competitive school sport. Those gaining a place based upon their aptitude for art or music will be expected to demonstrate a strong commitment to extra-curricular activities in at least one aesthetic or performing art.

The form overleaf should be completed and returned to:

Admissions
The FitzWimarc School
Hockley Road
Rayleigh
SS6 8EB

Or emailed to admissions@fitzwimarc.com



AMBITION & OPPORTUNITY FOR ALL
THE FITZWIMARC SCHOOL

SUPPLEMENTARY INFORMATION FORM

To be returned to The FitzWimarc School – admissions@fitzwimarc.com

Please complete the following:

STUDENT DETAILS					
Surname		Date of Birth			
Forename		Gender	Female / Male (circle one)		
Current Primary School					
PARENT/CARER DETAILS					
Surname		Mr/ Mrs/ Ms/ Miss/ Dr (circle one)			
Forename					
Address					
Daytime Contact number(s)					
Email					
Aptitude*	PE		Art		Music

*Please select all aptitudes that you wish to apply for.

I confirm that the information above is correct and that I wish my child to be assessed for a place at The FitzWimarc School based on the aptitude(s) selected above. I confirm that my child does not fall under criteria 1 – 5 of the published Admissions Policy.

Signed _____

Date _____

Return to:

Admissions
The FitzWimarc School
Hockley Road
Rayleigh
SS6 8EB

Or by email to admissions@fitzwimarc.com