



ADMISSIONS CRITERIA FOR ENTRY INTO YEAR 7 IN SEPTEMBER 2025/26

Shenfield High School is an 11–18 co-educational comprehensive School, admitting children in one main admissions Year Group, Year 7. The Published Admission Number (PAN) in September 2025 will be 240.

Applications must be made in accordance with the co-ordinated admissions scheme published by your home Local Authority. For children resident in Essex, this is published in the Secondary Education in Essex booklet.

Criteria to be used in the event of over-subscription for entry

Where applications for admission exceed the number intended to admit, places will be offered strictly in order according to the following criteria:

PRIORITY A

A minimum of 216 places will be allocated in the following priority order:

1. Looked after Children (LAC), Previously Looked after Children (PLAC) and Children Previously Looked after from outside England (IPLAC). A 'looked after child' or a child who was previously looked after but immediately after being looked after, became subject to an adoption, residence or special guardianship order. A looked after child is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in section 22(1) of the Children Act 1989).
2. Where a child has a sibling currently attending the School and living in the same household*.
3. The school may give priority to children of staff in either or both of the following circumstances: a) where the member of staff has been employed at the school for two or more years at the time the application for admission to the school is made, and /or the member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage.
4. Children living** within the existing priority admissions area for the School and the five Parishes of Blackmore, Doddinghurst, Kelvedon Hatch, Navestock and Stondon Massey, (as defined by OS map) or in parts of Nine Ashes, Marsden Ash, High Ongar and Chipping Ongar (map available on request).***

5. Applicants who, at the time of application, are registered in Year 6 in one of the following Primary Schools: Bentley St Paul's CE (V/A) Primary School, Blackmore Primary School, Bulphan CE (V/C) Primary School, Chipping Ongar Primary School, Doddinghurst CE (V/C) Junior School, Dr Walker's CE (V/C) Primary School, High Ongar Primary School, Hogarth Primary School, Holly Trees Primary School, Hutton All Saints CE Primary School, Ingrave Johnstone CE Primary School, Kelvedon Hatch Community Primary School, Larchwood Primary School, Long Ridings Primary, Mountnessing Primary School, Moreton CE (V/A) Primary School, Ongar Primary School, Shenfield St Mary's, St. Helen's Catholic Junior School, St Joseph the Worker Catholic Primary School, St Peter's CE (V/A) Primary School South Weald, St Thomas of Canterbury CE (V/A) Junior School, Stapleford Abbots Primary Academy, Warley Primary School, West Horndon Primary School, Willowbrook Primary School.
6. Proximity of the child's home to the school by straight line distance, with those living nearer being accorded the higher priority. Straight line distances are calculated by the Local Authority, as defined in the Secondary Education in Essex booklet.

PRIORITY B (Aptitude)

Up to 10% of the PAN (24 places) will be allocated on the following basis:

1. Children who demonstrate an aptitude for Sport or Performing Arts as demonstrated by the School's aptitude tests. The Sport Aptitude Assessment and Performing Arts Auditions will take place on a Saturday in early October. Information will be available on the school's website from the beginning of each academic year, or by application to the school's Admissions Officer. Where two students are of equal aptitude, the one living nearer to the school would gain preference. This will be determined as straight line distance as provided by the local authority. If there are insufficient children who have satisfied the entry requirement for a place based on aptitude then the places will be offered to other children under Priority A.

Notes:

*A sibling is defined as "each of two or more children, having one or both parents in common, and living in the same family unit in the same family household and address as the other children". The older child must be attending the School at the time of application and reasonably expected to still be at the School at the time the younger child is admitted.

**Living in the area shall mean "main place of permanent residence of the child and family both at the time of application and of admission and for the foreseeable future". The school reserves the right to seek proof of residence at the given address.

***The definitive map is available for inspection at the School.

Over-subscription. A waiting list will be held in the order of the admissions criteria. A waiting list will be kept until the end of the Autumn Term and thereafter by request.

Waiting lists are held for all year groups. In-year admissions are managed by the school and an application form should be requested from the school's Admissions Officer.

To be considered for a place under Priority B (Aptitude), the school's Supplementary Information Form must be completed and returned to the school (date to be published annually).

Applications, using the relevant common application form or online process, must be received by your home Local Authority by the National Closing Date. For children resident in Essex, the common application form and closing date are published in the Secondary Education in Essex booklet.

Admission to the Sixth Form

Students may be admitted to Shenfield High School's Sixth Form to study A Levels or other available Level 3 courses if the appropriate criteria for admission are met and subject to course and place availability. Sixth Form admission criteria are published annually on the school's website.

Supplementary Information Form for Admission
APPLICATION BY APTITUDE FOR PERFORMING ARTS
FOR ACADEMIC YEAR 2025/26

THIS FORM IS IN ADDITION TO THE LOCAL AUTHORITY FORM AND SHOULD BE
RETURNED BY MONDAY 7TH OCTOBER 2024 AT 3.00PM ALONG WITH THE SELF AUDITION TAPES.

CALL BACK AUDITIONS WILL BE HELD ON **SATURDAY 12TH OCTOBER 2024 AT 9.00AM**
 FOR THOSE INVITED – PLEASE KEEP THIS FREE

1. Name of Pupil: Surname:
- Forename:

[NB: please give your child's **legal surname**. This will appear on all school records. If you prefer your child to be known informally in school by a different name, please indicate preferred surname in brackets]

2. Date of Birth: Gender:
3. Address:.....
-
-Postcode:.....
4. Email address:
5. Contact telephone number:
6. Does the applicant have a brother/sister currently at Shenfield High School?

YES/NO

If YES, please give the name(s), date(s) of entry and current form:

7. Sports aptitude tests and performing arts audition dates will be published annually. You will be contacted with further information following receipt of your application. Each applicant will have **one** sports aptitude test or audition.

SHENFIELD HIGH SCHOOL PERFORMING ARTS ACADEMY

ADDITIONAL INFORMATION

PLEASE NOTE THIS FORM IS ADDITIONAL TO THE
LOCAL AUTHORITY APPLICATION FORM
AND SUPPLEMENTARY INFORMATION FORM



To be completed by Parent/Guardian

Name of Child

Primary School

Address

.....

Name of Headteacher

Name and address of another person we may ask for a reference about your child's ability and interest in the Arts.

Name

Address

.....

Daytime Tel No Relationship to child

SINGING

Have you received any lessons Length of Study

Performance/Concert experience

.....

School Choir

Other Choirs (names)

Examples of pieces sung

.....

Any Solo work

.....

Other performance experience

Has your child ever composed a piece of music? If so, please give details

.....

DRAMA

Have you received any lessons

If you have participated as an actor/actress, please give details of your experience:

At School

Outside School

Speech & Drama lessons

Length of study

Public speaking experience

.....

Accreditations/exams passed

.....

.....

DANCE

Have you received any lessons
At School
Outside School
Length of study
Dance style (*Ballet, Tap, etc*)
.....
Performance
.....
Accreditations/exams passed
.....

CASTING AGENCY

Are you a member of a casting agency? Yes No

If yes, please give details
Professional work completed
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.....

Please give further examples of any performances in which you have been involved.

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STATEMENT

By applying for a selected placement based on aptitude in the Performing Arts, children and their parents are making a commitment to the full involvement of that child in the Performing Arts curriculum and extra-curricular programme. Selected pupils will be expected to work hard at all their subjects in the National Curriculum, as well as at all three Performing Arts areas – acting, singing and dance. The school encourages all pupils to achieve their full potential and with those selected, their talents in the Arts will be developed to levels of excellence. This will be in the context of the education of the whole child. A partnership between school and home therefore is essential if a pupil is to succeed to the best of their ability.

Please read the above statement carefully. It is the school's commitment to those selected. In this section we would like you to make a short statement giving reasons for applying for a selected place and what you are hoping to gain from attending a specialist Performing Arts College.

CHILD'S STATEMENT

PARENT'S STATEMENT

Parent/Guardian's signature Date

PLEASE NOTE YOU **MUST** SUBMIT A LOCAL AUTHORITY APPLICATION FORM TO YOUR LOCAL AUTHORITY

THIS FORM IS IN ADDITION TO THE LOCAL AUTHORITY FORM AND SHOULD BE
RETURNED BY MONDAY 7TH OCTOBER 2024 AT 3.00pm TO

**MRS RICHARDSON – JPAA LEAD TEACHER
JUNIOR PERFORMING ARTS ACADEMY
SHENFIELD HIGH SCHOOL
Alexander Lane
Shenfield
CM15 8RY**

All communication will be by email. Please check your settings and ensure that c.watson@shenfield.essex.sch.uk is added to your 'safe senders' list otherwise it may be delivered to your junk folder.



Supplementary Information Form for Admission

APPLICATION BY APTITUDE FOR SPORT

FOR ACADEMIC YEAR 2025/26

THIS FORM IS IN ADDITION TO THE LOCAL AUTHORITY FORM AND SHOULD BE
RETURNED BY MONDAY 7TH OCTOBER 2024 BY 3.00PM

APTITUDE TESTS WILL BE HELD ON **SATURDAY 12TH OCTOBER 2024 AT 9.00AM**
FOR THOSE INVITED – PLEASE KEEP THIS FREE

1. Name of Child: Surname:
Forename:

[NB: please give your child's **legal surname**. This will appear on all school records. If you prefer your child to be known informally in school by a different name, please indicate preferred surname in brackets]

2. Date of Birth: Gender:

3. Address:.....
.....
.....Postcode:.....

4. Email address:

5. Contact telephone number:

6. Does the applicant have a brother/sister currently at Shenfield High School?

YES/NO

If YES, please give the name(s), date(s) of entry and current form:

7. Sports aptitude tests and performing arts audition dates will be published annually. You will be contacted with further information following receipt of your application. Each applicant will have **one** sports aptitude test or audition.



SHENFIELD HIGH SCHOOL SPORTS ACADEMY

ADDITIONAL INFORMATION

PLEASE NOTE THIS FORM IS **ADDITIONAL** TO THE LOCAL AUTHORITY APPLICATION FORM AND SUPPLEMENTARY INFORMATION FORM

To be completed by Parent/Guardian

Name of Child

Primary School

Address

.....

Name of Headteacher

Name and address of another person we may ask for a reference about your child's ability and interest in sport.

Name

Address

.....

Daytime Tel No Relationship to child

Please rank the top 3 sporting specialisms of your child

Invasion Games
eg football, netball

Net Games
eg Tennis, Badminton

Striking Games
eg cricket, golf

Swimming

Athletics

Gymnastics

You may supply information on other sports if your child has an aptitude for more than 2 areas

Favourite Sport:

Level Played and current clubs:

.....

Hours training per week:

Position (if applicable):

Areas of strength:

.....

.....

Future Ambitions:

.....

2nd Favourite Sport:

Level Played and current clubs:

.....

Hours training per week:

Position (if applicable):

Areas of strength:

.....

.....

Future Ambitions:

.....

Any further evidence of your sporting commitment and talent which we should be aware of:

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.....

STATEMENT

By applying for a selected placement based on aptitude in sports, children and their parents are making a commitment to the full involvement of that child in Sports curriculum and extra-curricular programme. Selected pupils will be expected to work hard at all their subjects in the National Curriculum, as well as at their specialism in Sports. The school encourages all pupils to achieve their full potential and with those selected, their talents in the Sports will be developed to levels of excellence. This will be in the context of the education of the whole child. A partnership between school and home therefore is essential if a pupil is to succeed to the best of their ability.

Please read the above statement carefully. It is the school's commitment to those selected. In this section we would like you to make a short statement giving reasons for applying for a selected place and what you are hoping to gain from attending the Junior Sports Academy.

CHILD'S STATEMENT

PARENT'S STATEMENT

Parent/Guardian's signature Date

PLEASE NOTE YOU **MUST** SUBMIT A LOCAL AUTHORITY APPLICATION FORM TO YOUR LOCAL AUTHORITY

THIS FORM IS IN ADDITION TO THE LOCAL AUTHORITY FORM AND SHOULD BE
RETURNED BY MONDAY 7TH OCTOBER 2024 AT 3.00pm TO

**MR G SAPSFORD - DIRECTOR OF SPORT
JUNIOR SPORTS ACADEMY
SHENFIELD HIGH SCHOOL
Alexander Lane
Shenfield
CM15 8RY**

All communication will be by email.