

## **Admission Policy to Great Clacton C of E Junior School**

The Governing Body is the admissions authority for the school. Our Standard Number to Admit for the 2025/26 academic year is 60. Pupils will be admitted at the beginning of the academic year following the date on which they attain the age of 7 without reference to ability, race, or aptitude.

Applications must be made in accordance with the co-ordinated scheme operated by the child's home Local Authority. For children resident in Essex this is detailed in the Primary Education in Essex and Secondary Education in Essex booklets.

### **Admissions Policy in respect of over subscription:**

Where applications for admission exceed the number of places available, the following criteria will be applied, in the order set out below, to decide which children to admit:

- looked after children/previously looked after
- Children of staff who have been with the school for two years
- where the child is currently attending Burrsville Infant School (this applies to September admission to Year 3 only)
- where the child has a brother or sister, including step siblings living at the same address, currently attending Great Clacton C of E Junior School
- where the child resides within the area bounded by the median lines of London Road, Wellesley Road and Oxford Road, both sides of Valley Road and the Clacton-London railway line, and northwards to the boundary of the Little Clacton Parish Boundary **and** where the child's application is supported in writing by a member of the clergy from any one of Clacton's Anglican Churches indicating that the family worship there at least fortnightly (please see Supplementary Information Form). Children residing closest to the school, as the crow flies, will be admitted first
- where the child resides within the area bounded by the median lines of London Road, Wellesley Road and Oxford Road, both sides of Valley Road and the Clacton-London railway line, and northwards to the boundary of the Little Clacton Parish Boundary. Children residing closest to the school, as the crow flies, will be admitted first



- where the child's application is supported in writing by a member of the clergy from any one of Clacton's Anglican Churches indicating that the family worship there at least fortnightly
- where the child's application is supported in writing by a member of the clergy from any one of Clacton's Churches of other denominations indicating that the family worship there at least fortnightly
- exceptional medical circumstances (supported by medical evidence dated within the last 6 months, from a consultant) may override the above

Where the admission of children cannot be fairly and uniquely determined by using any one of the above criteria, then priority within that criterion will be decided by the proximity of the child's home to the school, as measured by a straight line on a map, with those living nearer being accorded the higher priority.

The churches included within the phrase *Clacton's Anglican Churches* are defined as St. Bartholomew's, St. James, St. John's and St. Paul's.

- Applications must be made by the National Closing Date detailed in the Primary Education in Essex and Secondary Education in Essex booklets which are available from the Local Authority. Late applications will be dealt with as detailed in these booklets for children resident in Essex, pupils will still be admitted after that date **if** there are places available. Children resident outside of Essex should refer to the process for handling late applications published by their home Local Authority.
- The school will maintain a waiting list until the end of the Autumn term.
- A child with an Educational Health Care Plan, which names the school in the Educational Health Care Plan will be admitted to the school.
- Vine Academies are required to comply with the Admissions and Admission Appeals Codes as if they were maintained schools. Appeals shall be heard by and through the relevant Local Authority Independent Appeals Process. We would direct parents to pages 19-20 'Appeals against admission decisions' in the booklet.



**GREAT CLACTON C OF E CHURCH OF ENGLAND JUNIOR SCHOOL  
SUPPLEMENTARY INFORMATION FORM**

**Please use BLOCK CAPITALS and send the completed form to the School.**

**This form must be returned to the school by (to be confirmed)**

Christian name: \_\_\_\_\_ Surname: \_\_\_\_\_

Date of birth: \_\_\_\_\_ Gender: \_\_\_\_\_

Parents'/Guardian Name & Address:

Home Telephone Number: \_\_\_\_\_

**Please provide the following information in support of your application to Great Clacton C of E Junior School.**

Name of Church attended by family:

\_\_\_\_\_

Name & Address of Minister:

\_\_\_\_\_

**Minister's signature** confirming regular attendance

\_\_\_\_\_

in accordance with the above definition of 'regular'

(on average at least twice a month)

Appropriate information contained on this form will be held on computer files and may be shared with other relevant educational establishments and agencies for the purpose of providing the appropriate service or meeting legislative requirements.

Signature: \_\_\_\_\_ (Parent/Guardian)      Date: \_\_\_\_\_

